



MLB ACCESS OR CLEARANCE LEVEL CHANGE FORM

Complete the form and return it to the MLB Badge Office at 1 Air Terminal Parkway, Melbourne, FL 32901. The Authorized Signatory's signature is only valid for 2 weeks from the date signed. All changes must be made to the badge holder's access within 30 days of approval notification from the Badge Office.

THIS FORM MUST BE TYPED

EMPLOYEE NAME:		DOB:	
MAILING ADDRESS:			
CELL PHONE #:		WORK PHONE #:	
DRIVER LICENSE #:		LICENSE STATE	
E-MAIL:			
BADGE #:			
AIRPORT EMPLOYER/ TENANT NAME:			

Authorized Signatory Section

List each requested access or clearance level change below. **Be specific**, indicating the exact changes required i.e. door or gate number(s). **Please also provide justification for the requested changes.**

I _____ as the Authorized Signatory, request that the above-named employee be issued the following Melbourne Orlando International Airport access or clearance level change(s).

Authorized Signatory Signature:		Date:	
Airport Security Coordinator:		Date:	